



LOS ANGELES COUNTY COMMISSION ON HIV

3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748
www.hivcommission-la.info

While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

EXECUTIVE COMMITTEE MEETING MINUTES

June 29, 2009

Approved
8/3/09

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Carla Bailey, <i>Co-Chair</i>	Eric Daar	Miki Jackson	None	Jane Nachazel
Anthony Braswell, <i>Co-Chair</i>	Nettie DeAugustine	Dean Page		Glenda Pinney
Al Ballesteros	Whitney Engeran-Cordova			Jim Stewart
Lee Kochems	Jeff Goodman			Craig Vincent-Jones
Brad Land	Michael Johnson			Nicole Werner
Mario Pérez	Angelica Palmeros			
	Kathy Watt			
	Fariba Younai			

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Meeting Agenda, 6/29/2009
- 2) **Minutes:** Executive Committee Meeting, 3/30/2009
- 3) **Minutes:** Executive Committee Meeting, 6/1/2009

1. **CALL TO ORDER:** Mr. Braswell called the meeting to order at 10:00 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Postponed*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 3/30/2009 and the 6/1/2009 Executive Committee Meeting minutes (*Postponed*).
4. **PARLIAMENTARIAN REMARKS:** There were no remarks.
5. **PUBLIC COMMENT, NON-AGENDIZED:** There were no public non-agendized comments.
6. **COMMISSION COMMENT, NON-AGENDIZED:** There were no non-agendized comments.
7. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
8. **CO-CHAIRS' REPORT:**
 - Mr. Braswell felt the Joint Commission on HIV/Prevention Planning Committee (PPC) meeting on 6/4/2009 was effective in developing a united response to state budget cuts. A Joint Task Force with three representatives from each body will begin meeting in 7/2009 to develop a framework for work on issues of mutual concern.
 - The Commission Annual Meeting will be 11/12/2009 at the California Endowment.
 - ➡ Co-Chairs and Mr. Vincent-Jones will consult on three Commission Joint Task Force appointees. The PPC co-chairs are also appointing three people.
 - ➡ Co-Chairs and Mr. Vincent-Jones will consult on members for an Annual Commission Meeting Planning work group.

9. EXECUTIVE DIRECTOR'S REPORT:

A. Management Appraisal and Performance Plan (MAPP) Evaluation/Plan 2009/2010:

- Mr. Vincent-Jones reported that his annual MAPP evaluation for FY 2008-2009 had been completed with the Co-Chairs' assistance. He said that FY 2009-2010 goals for MAPP had to be developed and elicited the Executive Committee's recommendations and suggestions for specific work goals.
- Mr. Land suggested setting up a non-profit as a goal as it could help fund needed items such as consumer transportation for advocacy. Mr. Vincent-Jones replied that a decision had not yet been made if a trust or a separate foundation was the right approach, but that a trust would be much easier to manage.
- ➡ The Committee identified three possible goals for next year's County management appraisal of the Executive Director. Five goals are chosen each year. Suggestions were: Commission training, development of a Commission Handbook, and enhanced consumer involvement. Additional suggestions would be accepted.

10. OAPP REPORT:

- Mr. Pérez reported continued state budget concerns. Michelle Roland, Chief, State Office of AIDS (OA).has said funding may be cut to Los Angeles and San Francisco because they receive direct federal funds in order to hold other areas of the State harmless. Mr. Pérez has told her both areas are under-funded for their populations, but has received little response.
- OA has distributed surveys regarding funding options statewide. Mr. Pérez expressed concern that the surveys were biased to elicit the responses that OA was seeking. He recommended that resources should follow the disease burden, and supports jurisdiction block grants as they would allow flexibility to respond to local needs.
- Mr. Pérez reported the SPA 1 services RFP was released with an extended response window to encourage greater participation from SPA 1 providers. Any provider, including County facilities, can apply. However, consistent with consumer feedback, there will be an effort to locate services near the greatest concentration of consumer populations when feasible. A study of consumers by zip code shows about 70 % live in the Lancaster area, 25% in the Palmdale area and 5% in the Lake Los Angeles area.
- He continued that the HE/RR contracts were being extended for 90 days with a reduction of 25%. The original proposal had been to reduce HE/RR 50% and move those services under HC/T. While funding has still been moved to HC/T, the HE/RR extended contracts will provide a longer transition period. There have been 18 HE/RR and HC/T appeals, with 17 settled.
- Mr. Pérez said Dr. Roland expected HE/RR to be cut from 50% to 100%. Mr. Vincent-Jones noted the Commission is not charged with prevention services per se, but is affected by budget impacts.
- The overall RFP schedule remains in flux for a variety of reasons, including the state budget. To foster as much stability as possible, no service categories will be added to the RFP schedule until the Commission has approved allocations for them. Regarding Benefits Specialty, however, there are plans to incorporate it within the high priority RFP for medical services.
- Mr. Vincent-Jones expressed confidence that the revised FY 2010 allocations would be approved at the 7/9/2009 Commission meeting. Mr. Vincent-Jones emphasized that the P&P Committee had recommended keeping Benefits Specialty at its proposed 2.0% allocation, that it has been under discussion for 18 months, that there is little if any opposition to it, and that OAPP could begin planning for its implementation without fare of a significant change in allocations from the Commission. Mr. Land added that consumers had actively advocated for Benefits Specialty for some time.
- ➡ Mr. Pérez will provide an updated RFP schedule to the Commission as soon as more of it is settled.

11. HIV EPIDEMIOLOGY REPORT: There was no report.

12. PREVENTION PLANNING COMMITTEE (PPC) REPORT: There was no additional discussion.

13. CONSUMER CAUCUS REPORT:

- The 6/11/2009 regular meeting was cancelled to permit extra time for the Commission meeting.
- The SPA 5 "Meet the Grantee" meeting was still in the planning stages.

14. STANDING COMMITTEE REPORTS:

A. Priorities and Planning (P&P):

1. FY 2010 Allocations:

- Mr. Vincent-Jones reported that P&P would present its revised FY 2010 allocations recommendations for Commission approval at the 7/9/2009 Commission meeting.
- He reported that the Committee had revised its original recommendations to launch Outreach concurrent with Medical Care Coordination in FY 2011, rather than 2010. The 1.0% allocation to Outreach would be shifted to Nutrition Support in order for the committee to fully study the service category. The Nutrition Support study was

proposed to help the Committee better understand the financing and divergent views regarding the service category in preparation for FY 2011 allocation-setting.

- He also reported that the Committee remained committed to eliminating the allocation for Treatment Education. Mr. Vincent-Jones said that the separate Treatment Education service category was intended to supplement treatment adherence activities as part of Medical Outpatient, Medical Case Management/Care Coordination and other related service categories. The Committee felt that resources allocated for treatment adherence should be directed to the service categories where they have the most effect.
 - Mr. Pérez expressed concern that certain populations need supplemental Treatment Education services. He asked if the standards for the respective service categories clearly include treatment adherence activities. Mr. Vincent-Jones responded that they did, but the Standards of Care (SOC) Committee had asked for another review to ensure sufficient prominence of treatment adherence in Medical Outpatient. He assured the Committee that the SOC Committee would review the relevant standards language to assess if it needs to be strengthened.
2. **Procurement/Solicitation Schedule:** The P&P and Operations Committees will meet jointly to address challenges with the HIV/AIDS procurement/solicitation process—noting that while solicitation and procurement are not the Commission's responsibility, the Commission advises the Board of Supervisors and has the right to expect that new allocations made in a reasonable timeframe are implemented accordingly.

B. Operations:

1. **Commission Operations Budget:** The Commission's funding sources include: 4.0% of the Ryan White Part A award, an additional \$150,000 from OAPP for community outreach services, and a grant from the County Quality and Productivity Commission to publish the standards of care.
2. **Member Nominations:** Nominations being brought forward to the 7/9/2009 Commission meeting are: Fredy Ceja, Consumer District 1 seat; Jennifer Sayles, MD, Part B seat; and Stephen Simon, City of Los Angeles seat.

C. Standards of Care (SOC):

1. **Medical Care Coordination:** Mr. Vincent-Jones reported Donna Yutzy has begun the technical assistance. An Implementation Committee is being developed and OAPP is also developing an internal committee.
2. **Standards of Care:** The Outreach Services Standards of Care will be forwarded to the Commission for approval.

D. Joint Public Policy (JPP):

1. **State Budget Cuts:**
 - Mr. Kochems reported that the Budget Conference Committee approved a budget package, but it includes taxes and the Governor has said he would veto it in its current state. Mr. Vincent-Jones reported an updated policy brief would go out shortly.
 - Mr. Pérez reported Dr. Roland is moving forward on the 7/1/2009 proposal which would eliminate funding to multiple programs including the Therapeutic Monitoring Program (TMP) and Early Intervention Programs (EIP). If enacted, OAPP may need to return to the Commission for allocation revisions. Mr. Vincent-Jones responded that the P&P Committee would expect data, evidence and deliberative reasoning to support any requests for allocation revisions.
 - Ms. Jackson expressed disappointment in the silence from California's Congressional delegation on California's need for additional federal funding support.
2. **Health Reform:** Julie Cross, Benefits Consultant, is updating the quickly shifting developments on health care reform.
3. **Legislative Update:** The policy docket will be updated for the 7/9/2009 Commission meeting.

15. **NEXT STEPS:** There were no new items.

16. **ANNOUNCEMENTS:** Mr. Ballesteros announced JWCH is launching an SSI demonstration project to qualify 800 homeless within two years. They are hiring a physician, a psychiatrist and six benefits specialists.

17. **ADJOURNMENT:** The meeting was adjourned at 11:35 pm.